

# Pleiades Privacy Policy Statement

## PREFACE

Domes of Crete Single Member S.A. runs Pleiades Luxurious Villas at Agios Nikolaos, Crete, Greece. Domes of Crete Single Member S.A., established in Greece, Tsifliki Elounda, Agios Nikolaos, Lasithi, Crete (Registration Number 162105441000), is the Controller of your Personal Data. In compliance with the Regulation EU 2016/679 of the European Parliament and the Council of 27 April 2016 applicable from 25 May 2018 and the national law 4624/2019 (Government Gazzette 137/A/2019), renewed its privacy rules in order to achieve the most secure and safe data processing way.

## 1. DEFINITIONS

1.1. «personal data» means any information relating to an identified or identifiable natural person (data subject) in particular by reference to an identifier such as name, gender, postal address, telephone number, email address, credit or debit card number other financial information in limited circumstances, language preference, date and place of birth, nationality, passport, visa or other government-issued identification data, important dates, such as birthdays, anniversaries and special occasion, membership or loyalty program data (including co-branded payment cards, travel partner program affiliations), employer details, travel itinerary, tour group or activity data, prior guest stays or interactions, goods and services purchased, special service and amenity requests, geolocation information, social media account ID, profile photo and other data publicly available, or data made available by linking your social media and loyalty accounts.

«personal data» means also data about family members and companions, such as names and ages of children, biometric data, such as digital images, images and video and audio data via security cameras located in public areas, such as hallways and lobbies, in our properties.

«personal data» means also guest preferences and personalised data («Personal Preferences»), such as your interests, activities, hobbies, food and beverage choices, services and amenities of which you advise us or which we learn about during your visit.

1.2. «other data» are data that generally do not reveal your specific identity or do not directly relate to you as an individual. To the extent Other Data reveal your specific identity or relate to you as an individual, we will treat Other Data as Personal Data. Other Data include browser and device data, app usage data, data collected through cookies, pixel tags and other technologies, demographic data and other data provided by you, aggregated data.

1.3. «processing» means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

1.4. «restriction of processing» means the marking of stored personal data with the aim of limiting their processing in the future.

1.5. «profiling» means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements.

1.6. «pseudonymisation» means the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organisational measures to ensure that the personal data are not attributed to an identified or identifiable natural person.

1.7. «binding corporate rules» means personal data protection policies on our group of enterprises engaged in the joint economic activity, including our employees.

1.8. «the purposes of the processing» is the service of hotel accommodation on our properties and other services strongly related to it such as on-property services and outlets, such as restaurants, concierge services, health clubs, child care services, and spas.

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### 2. THE COLLECTION OF PERSONAL DATA

We collect Personal Data from:

2.1 Online Services. We collect Personal Data when you make a reservation, purchase goods and services from our Websites, communicate with us, or otherwise connect with us or post to social media pages, or sign up for a newsletter or participate in a survey, contest or promotional offer.

2.2. Property Visits and Offline Interactions. We collect Personal Data when you visit our properties or use on-property services and outlets, such as restaurants, concierge services, health clubs, childcare services, and spas. We also collect Personal Data when you attend promotional events that we host or in which we participate, or when you provide your Personal Data to facilitate an event.

2.3. Customer Care Centers. We collect Personal Data when you make a reservation over the phone, communicate with us by email, fax or via online chat services or contact customer service. These communications may be recorded for purposes of quality assurance and training.

2.4. Authorized Licensees. We collect Personal Data from companies when we enter into a license or similar agreement to sell goods and services.

2.5. Strategic Business Partners. We collect Personal Data from companies with whom we partner to provide you with goods, services or offers based upon your experiences at our properties or that we believe will be of interest to you ("Strategic Business Partners"). Examples of Strategic Business Partners include on-property outlets, travel and tour partners, time share partners, rental car providers and travel booking platforms.

2.6. Your browser or device. We collect certain data through your browser or automatically through your device, such as your Media Access Control (MAC) address, computer type (Windows or Macintosh), screen resolution, operating system name and version, device manufacturer and model, language, internet browser type and version and the name and version of the Online Services (such as the Apps) you are using. We use this data to ensure that the Online Services function properly.

2.6. Your browser or device. We collect certain data through your browser or automatically through your device, such as your computer type (Windows or Macintosh), operating system name and version, internet browser type and version and the name and version of the Online Services (such as the Apps) you are using. We use this data to assess levels of usage.

2.7. Your use of the Apps. We collect certain data when you download and use an App, such as App usage data, the date and time the App on your device accesses our servers and what data and files have been downloaded to the App based on your device number.

2.8. Cookies, Pixel Tags other similar technologies. Our website uses cookies and trackers in order to provide you with the best possible online experience. For further information, please read our Cookies Policy.

2.9. Analytics. We may collect data through Google Analytics and Adobe Analytics, which use cookies and technologies to collect and analyze data about use of the Services. These services collect data regarding the use of other websites, apps and online resources. You can learn about Google's practices by going to [www.google.com/policies/privacy/partners/](http://www.google.com/policies/privacy/partners/) and opt out by downloading the Google Analytics opt out browser add-on, available at <https://tools.google.com/dlpage/gaoptout>.

You can learn more about Adobe and opt out by visiting <http://www.adobe.com/privacy/opt-out.html>.

2.10. Your IP Address. We collect your IP address, a number that is automatically assigned to the computer that you are using by your Internet Service Provider (ISP). An IP address is identified and logged automatically in our server log files when a user accesses the Online Services, along with the time of the visit and the pages that were visited.

We use IP addresses to calculate usage levels, diagnose server problems and administer the Online Services.

We also may derive your approximate location from your IP address.

2.11. Aggregated Data. We may aggregate data that we collected and this aggregated data will not personally identify you or any other user.

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### 3. THE PURPOSE OF THE PROCESSING

We use Personal Data and Other Data to provide you with Services, to develop new offerings and to protect the legal rights of Domes of Crete Single Member S.A., the property of the hotel and our guests. In some instances, we will request that you provide Personal Data or Other Data to us directly. If you do not provide the data that we request, or prohibit us from collecting such data, we may not be able to provide the requested Services.

We use Personal Data and Other Data for our legitimate business interests, including the following:

3.1. Provide the Services you request. We will use Personal Data and Other Data to manage our contractual relationship with you, because we have a legitimate interest to do so and/or to comply with a legal obligation.

We use Personal Data and Other Data to provide Services you request, including:

- To facilitate reservations, payment, send administrative information, confirmations or pre-arrival messages, to assist you with meetings and events and to provide you with other information about the area and the property at which you are scheduled to visit.
- To complete your reservation and stay, for example, to process your payment, ensure that your room is available and provide you with related customer service.
- To support our electronic receipt program. When you provide an email address in making a reservation, we use that email address to send you a copy of your bill. If you make a reservation for another person using your email address, that person's bill will be emailed to you, as well. You can opt out of receiving your bill via email and instead receive a paper copy by contacting the front desk.

3.2. Personalise the Services according to your Personal Preferences. We will use Personal Data and Other Data to provide personalised Services according to your Personal Preferences either with your consent or because we have a legitimate interest to do so. We use Personal Data and Other Data to personalise the Services and improve your experiences, including when you contact our call center, visit one of our properties or use the Online Services, to customize your experience according to your Personal Preference and to present offers tailored to your Personal Preferences.

3.3. Communicate with you about goods and services according to your Personal Preferences. We will use Personal Data and Other Data to communicate with you with your consent, to manage our contractual relationship with you and/or because we have a legitimate interest to do so. We use Personal Data and Other Data to send you marketing communications and promotional offers, as well as periodic customer satisfaction, market research or quality assurance surveys.

3.4. Sweepstakes, activities, events and promotions. We use Personal Data and Other Data to allow you to participate in sweepstakes, contests and other promotions and to administer these activities. Some of these activities have additional rules and may contain additional information about how we use and disclose your Personal Data. We suggest that you read any such rules carefully. We use Personal Data and Other Data in this way with your consent, to manage our contractual relationship with you and/or because we have a legitimate interest to do so.

3.5. Business Purposes. We use Personal Data and Other Data for data analysis, audits, security and fraud monitoring and prevention (including with the use of closed circuit television, card keys, and other security systems), developing new goods and services, enhancing, improving or modifying our Services, identifying usage trends, determining the effectiveness of our promotional campaigns and operating and expanding our business activities. We use Personal Data and Other Data in this way to manage our contractual relationship with you, comply with a legal obligation and/or because we have a legitimate interest to do so.

### 4. THE PROCESSING AND SHARING OF PERSONAL DATA

Our goal is to provide you with the highest level of hospitality and Services, and to do so, we share Personal Data and Other Data with the following:

- 4.1. Our authorized personnel including: Hotel staff; Reservation staff; IT department; Marketing services; Legal services if applicable. Generally, any appropriate person within Pleiades Luxurious Villas for certain specific categories of personal data.

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### 4. THE PROCESSING AND SHARING OF PERSONAL DATA (cont.)

4.2. “Domes Resorts” Hotel Group. We disclose Personal Data and Other Data to “Domes Resorts” Hotel Group (Companies: T.P. DRIROS S.A., DOMES OF CRETE S.A., DOMES OF CHANIA S.A., DOMES OF CORFU S.A., DOMES OPERATOR GP) for the purposes described above, such as providing and personalising the Services, communicating with you and to accomplish our business purposes. We share your Personal Data and Other Data used for making a reservation to fulfill and complete it.  
For more you can access directly [www.domesresorts.com](http://www.domesresorts.com)

4.3. Strategic Business Partners. We disclose Personal Data and Other Data with select Strategic Business Partners who provide goods, services and offers that enhance your experience at our properties or that we believe will be of interest to you. By sharing data with these Strategic Business Partners, we are able to make personalised services and unique travel experiences available to you. For example, this sharing enables restaurant, health club, concierge and other outlets at our properties to provide you with services. We do not allow strategic business partners to use this information or to share it for any purpose other than to provide services on our behalf.

4.4. Service Providers. We disclose Personal Data and Other Data to third-party service providers for the purposes described in this Privacy Statement. Examples of service providers include companies that provide website hosting, data analysis, payment processing, order fulfillment, information technology and related infrastructure provision, customer service, email delivery, marketing, auditing and other services. We do not allow these service providers to use this information or to share it for any purpose other than to provide services on our behalf.

4.5. Cross border transfers. Your personal data may be shared with our service providers. Such third parties may be based anywhere in the world, which could include countries that may not offer the same legal protections for personal data as your country of residence. We will follow local data protection requirements will apply the necessary safeguards under the applicable law of the country transferring the data for such transfers. Irrespective of which country your personal data is transferred, we will only share your Personal Data under appropriate contractual restrictions (such as EU Standard Contract Clauses) to ensure that an adequate or essentially equivalent level of personal data protection is afforded by the third party in the recipient country in relation to the personal data being transferred. In case of using EU Standard Contract Clauses, we will have previously assessed together with the relevant third party, by taking into account the factual circumstances of the transfer in question, whether supplementary measures (of technical, contractual or organizational nature) need to be additionally adopted and implemented, as may be required by law or supervisory authorities, to ensure that an adequate or essentially equivalent level of personal data protection is afforded by the third party in the recipient country in relation to the personal data being transferred.

4.6. We will use and disclose Personal Data as we believe to be necessary or appropriate: (a) to comply with applicable law, including laws outside your country of residence; (b) to comply with legal process; (c) to respond to requests from public and government authorities, including authorities outside your country of residence and to meet national security or law enforcement requirements; (d) to enforce our terms and conditions; (e) to protect our operations; (f) to protect the rights, privacy, safety or property of Domes of Crete Single Member S.A., you or others; and (g) to allow us to pursue available remedies or limit the damages that we may sustain.

### 5. PRINCIPLES RELATING TO OUR PROCESSING OF PERSONAL DATA

Your Data are:

- (a) processed lawfully, fairly and in a transparent manner.
- (b) collected for the specified, explicit and legitimate purposes explained above and not further processed in a manner that is incompatible with those purposes.
- (c) adequate, relevant and limited to what is necessary in relation to the above purposes.
- (d) accurate and, where necessary, kept up to date.
- (e) processed in a manner that ensures appropriate security, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.



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## 6. CONSENT

6.1. We process your data after your prior freely given, specific, informed and unambiguous statement or your clear affirmative action signifies agreement.

6.2. You have the right to withdraw your consent at any time. Withdrawal of consent shall be in written form and bears no detriment to the provision of our services. However, withdrawal of your consent will not affect the lawfulness of processing based on consent before its withdrawal.

## 7. RETENTION

We will retain your Personal Data for the period necessary to fulfill the purposes outlined in this Privacy Statement unless a longer retention period is required or permitted by law and then will be safely deleted.

The criteria used to determine our retention periods include:

- The length of time we have an ongoing relationship with you and provide the Services to you (for example, for as long as you have an account with us or keep using the Services)
- Whether there is a legal obligation to which we are subject (for example, certain laws require us to keep records of your transactions for a certain period of time before we can delete them)
- Whether retention is advisable considering our legal position (such as, for statutes of limitations, litigation or regulatory investigations).

## 8. SECURITY

We seek to use reasonable organizational, technical and administrative measures to protect Personal Data. Unfortunately, no data transmission or storage system can be guaranteed to be 100% secure. If you have reason to believe that your interaction with us is no longer secure (for example, if you feel that the security of your account has been compromised), please immediately notify us in accordance with the “Contacting Us” section, below.

## 9. YOUR RIGHTS

As the Data Subject subjected to processing, you reserve and can exercise any time the following rights:

- you can obtain access to your Personal Data that we process and to request a copy (Right of Information).
- you can obtain not only the rectification of inaccurate Data but also the completion of incomplete Personal Data, always according to the purposes of the processing (Right to Rectification).
- you have the right to obtain the erasure of your Personal Data, without prejudice to our obligations and legal rights regarding their retention on the basis of the specific implemented statutory and regulatory provisions (Right to Erasure).
  - you can obtain restriction of processing your Personal Rights, when it is not clear whether your Data is being used and for how long, when you contest their accuracy, when their processing is unlawful or the purpose of the processing has come to an end and under the provision that there is no legitimate reason for their retention, while your clear consent will be requested for any other processing except from filing (Right to Restriction).
  - you can object at any time to the processing of your Data, on grounds relating to your particular situation, in case your Personal Data are processed for the purposes of our legal interests, without prejudice that we can demonstrate compelling and legitimate grounds for the respective processing that override your interests, rights and freedoms or for the establishment, exercise and defence of legal claims (Right to Object).
- you can receive your Personal Data which are retained with automated means electronically (in a commonly used and machine – relatable format) or you can demand their transmission to others (Right to Portability).

## 10. HOW YOU CAN EXERCISE YOUR RIGHTS – THE RIGHT TO LODGE A COMPLAINT

In case you want to exercise your rights regarding Personal Data that you have previously provided to us, Right Exercise Forms are at your disposal both in written and electronic form at the Front Desk.

You can contact us at +30 28410 41 924, by mail at [privacy@ledrahotelsandvillas.com](mailto:privacy@ledrahotelsandvillas.com),

or submit the filled in forms at the Front Desk. In your request, please make clear what right is exercised and what Personal Data it regards. For your protection, we only fulfill requests for the Personal Data associated with the particular email address that you use to send us your request, and we may need to verify your identity before fulfilling your request. We will try to comply with your request as soon as reasonably practicable and consistent with the applicable law. Please note that we often need to retain certain data for recordkeeping purposes and/or to complete any transactions that you began prior to requesting a change or deletion (e.g., when you make a purchase or reservation, or enter a promotion, you may not be able to change or delete the Personal Data provided until after the completion of such purchase, reservation, or promotion). There may also be residual data that will remain within our databases and other records, which will not be removed. In addition, there may be certain data that we may not allow you to review for legal, security or other reasons.

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### 10. HOW YOU CAN EXERCISE YOUR RIGHTS – THE RIGHT TO LODGE A COMPLAINT (cont.)

In case there is undue refusal or delay on our behalf to grant your requests, as established in your rights, or if you feel that your Personal Data are processed in contravention of the law, you have the ability to file a complaint with the Hellenic Data Protection Authority, which is established in Athens, Kifisia Str. 1-3, PC 115 23, tel. +30 210 647 56 00 and fax +30 210 64 75 628, as the national competent authority concerning the implementation of the General Data Protection Regulation (GDPR). For further information, you can visit the official website of the above authority [www.dpa.gr](http://www.dpa.gr) (an English version is available).

### 11. DPO

Conforming ar. 37 and 38 of the GDPR, on regard to your best interest, Domes of Crete Single Member S.A., has designated Anastasios Nikolakopoulos, Attorney at law admitted in Thessaloniki Bar Association, resident at 15 Komnion str. Thessaloniki, Greece, Zip Code 546 25, tel. +30 2310 240 224, as the Data Protection Officer responsible for overseeing compliance with EU data protection. If you have any concerns about the way in which your personal data is being used or processed by us or you are not satisfied, you can contact him directly at [dpo@ledrahotelsandvillas.com](mailto:dpo@ledrahotelsandvillas.com)

### 12. FINAL PROVISIONS

Domes of Crete Single Member S.A. values you as our guest and recognize that privacy is important to you. We revise and update this Privacy Statement when any changes become effective. Its former versions are at your disposal upon request. In any case, your use of the Services following these changes means that you accept the revised Privacy Statement. We remain at your disposal for any addition information using the above contact.

LAST UPDATED: JANUARY 2022

PLEIADES  
LUXURIOUS VILLAS